



THIS MONTH'S ISSUE INCLUDES:

Training news

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GUIDANCE ON TEMPORARY WORKS RESPONSIBILITIES

The Code of Practice for Temporary Works Procedures (BS 5975) states; it is essential for employees to be competent, to understand the principles of risk management, to have relevant up-to-date training and qualifications, and to have the experience appropriate to the complexity of the project.

There has been some confusion in the industry on the scope and type of appropriate training required in the field of temporary works.

Attending a training course does not confer competency as a Temporary Works Coordinator or Supervisor. Competence in temporary works comes from a mixture of education, training and experience. Ultimately, the competency of an individual will be a matter of judgement from an appropriate senior individual of the employee's company, usually referred to as the Designated Individual (DI) and in accordance with the management procedures put in place by him/her.

Individual competence is defined as an appropriate combination of education, training and experience for the assigned task, i.e. the ability to:

- carry out the assigned duties at the level of responsibility allocated
- understand any hazards related to the work (or equipment) under consideration
- detect any technical defects or omissions in that work (or equipment)
- recognise any implications for health and safety caused by those defects or omissions
- be able to specify a remedial action to mitigate those implications.

GUIDANCE ON TEMPORARY WORKS RESPONSIBILITIES...

HOW DO TEMPORARY WORKS COORDINATORS AND SUPERVISORS HELP THE PROCESS:

Appointing a TWC should be one of the first ports of call before the initiation of any building or major renovation operations. The TWC will be in control of all the temporary works that take place on the site. Sub-contractors will ideally have their own Temporary Works Supervisor (TWS) but should pass all their designs through the TWC as a final check.

Below is an overview of the roles and responsibilities of a TWC and a TWS.

ROLES AND RESPONSIBILITIES OF A TEMPORARY WORKS COORDINATOR:

TWC's are responsible for ensuring that all temporary works are adequately controlled and implemented on the site. They are responsible for any temporary works matters relating to the designer and site team. They have a duty to plan, manage and monitor their design through to implementation.

The TWC should ensure that all temporary works designs are constructed following relevant drawings and specifications which are set out by the designer. Furthermore, the TWC is responsible for the permit to load ensuring that all appropriate steps have been taken to ensure the stability of the temporary structure.

They will be required to check periodically that the temporary works have not been altered since being constructed on site and then before loading.

The role of the TWC is an important part of the building process as they will be responsible for overseeing the temporary works from creating the register and design briefs through to inspection and quality checks.

It is their duty to ensure that various TW responsibilities have been allocated and accepted by other members of the team.

ROLES AND RESPONSIBILITIES OF A TEMPORARY WORKS SUPERVISOR:

Generally, the DI or the TWC will appoint a TWS when sites are considerably larger than usual, or the TWC is overseeing several sites. Sub-contractors may have temporary works for which they are responsible; a well-organised and competent sub-contractor is likely to have their own TWS. This will greatly aid the Principal Contractor in managing the temporary works process and should be seen as a significant advantage when considering sub-contractors.

As stated above like the TWC, the TWS should be competent and have the relevant training, qualifications and experience that suits the complexity of the task.

The TWS will be responsible to the TWC and assist in the supervision and checking of Temporary Works.

These duties include supervision of the erection, use, maintenance and dismantling of Temporary Works.



WHO IS TEMPORARY WORKS CO-ORDINATORS TRAINING FOR?

Intended for those who are currently, or who will be in the near future, appointed TWC. Generally delegates are working for a principal contractor, or organisation requiring a TWC. Suitable for site managers, engineers and experienced technicians. Companies are more frequently requiring this course as a pre-qualifier for a delegate to become appointed as a temporary works co-ordinator.

WHO IS TEMPORARY WORKS SUPERVISOR TRAINING FOR?

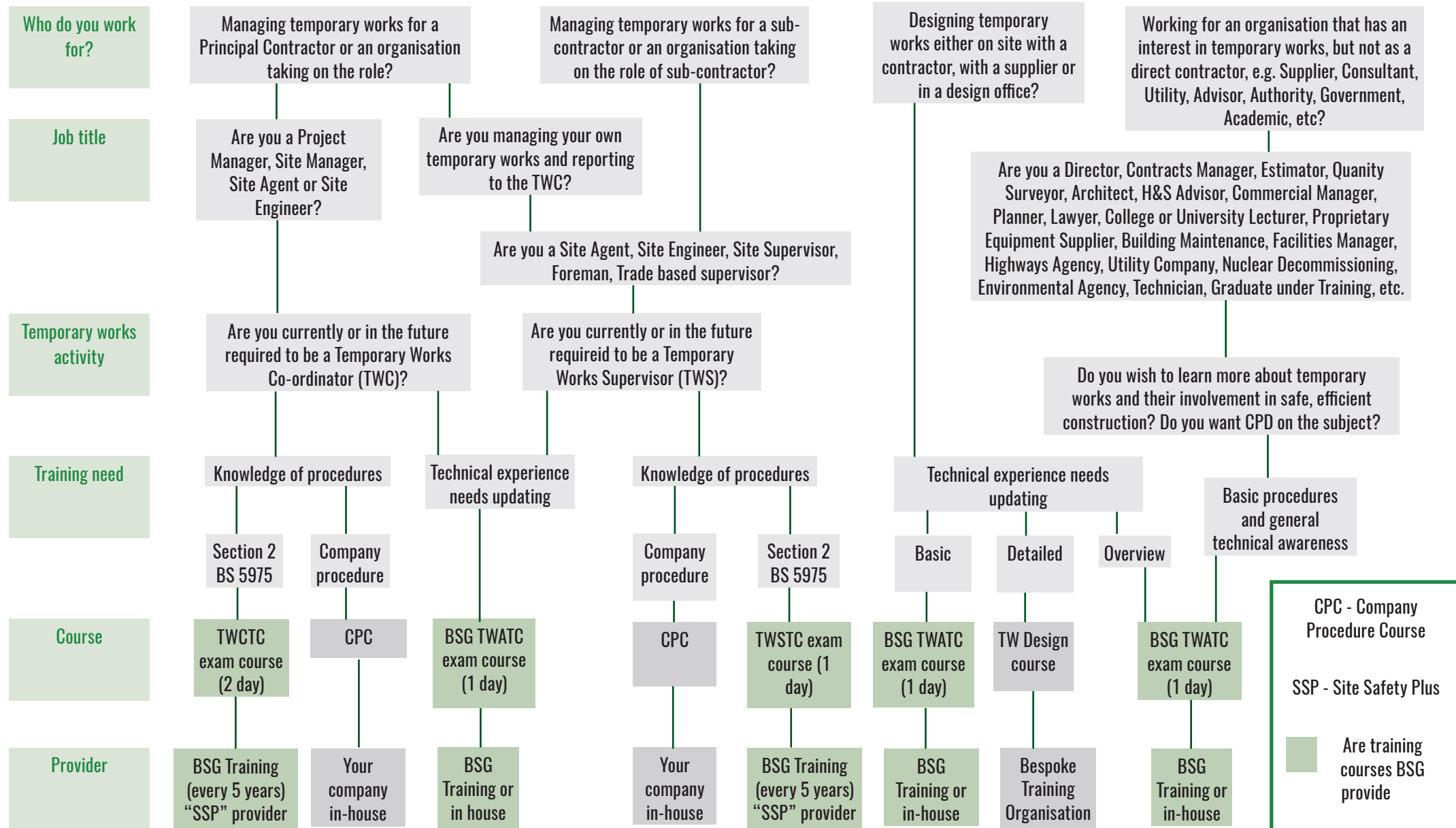
Intended for those who are currently, or who will be in the near future, appointed TWS. Generally delegates are working for a subcontractor, utility, or contractor employing own workforce for temporary works. Suitable for site managers, site engineers, site supervisors or experienced trades-based foremen. Many companies require this qualification in order for delegate to become a temporary works supervisor.

WHO IS TEMPORARY WORKS AWARENESS TRAINING FOR?

A Temporary Works Awareness training course provide delegates with an awareness and understanding of the essential elements of temporary works. It has been developed for workers who are involved in the temporary works process but do not have the responsibilities of a Temporary Co-Ordinator or Supervisor.

[Reference: Temporary Works Forum](#)

TEMPORARY WORKS TRAINING SELECTION AID



NEW CITB TEMPORARY WORKS SUPERVISOR TRAINING COURSE (TWSTC) (1 DAY)

ABOUT THIS COURSE

This one day course looks at the process of supervising temporary works, commonly expressed through the role of the Temporary Works Supervisor (TWS). This course is not a temporary works awareness course. It also focuses heavily on the BS5975:2008 A1:2011 standards.

The course has the support of a number of organisations: Temporary Works Forum, CECA, UKCG, HSE and FMB. The support of these organisations offers transferability of the course within industry.

WHO IS IT FOR?

The Temporary Works Supervisor Training Course (TWSTC) is designed to assist anyone who has responsibility for supervising all forms of temporary works:

- Managers
- Supervisors
- Agents
- Personnel

WHAT WILL YOU LEARN?

Temporary works are usually safety and business-critical and require careful supervision. An accepted way of achieving this is through the adoption of the management process outlined in BS5975 which introduces the Temporary Works Supervisor. This course explains the role and the overall management context within which it sits. High risk can occur on small as well as larger sites hence understanding the essentials of good safety risk management, as outlined in BS5975, is relevant for projects of all sizes.

The course gives emphasis throughout to the importance of communication, co-ordination, co-operation and competency (the '4Cs'), risk management, safety and business relations.

- The need for a temporary works policy and procedure
- The background to temporary works Codes of Practice and relevant regulations
- Awareness of the roles and responsibilities of the TWS and other parties identified in CDM Regulations 2015
- The importance of the design brief, approved drawings, specifications, risk assessments and method statements
- Recognise the different levels of risks associated with varying temporary works schemes
- The delegation process from the TWS. Inspections/Checks, hold points, load capacities and permissions
- The duties of various parties involved with temporary works including subcontractors
- The role of the Principal Contractor in relation to the selection and appointment of Temporary Works Supervisors (TWS's)



QUALIFICATION

The issue of the CITB CSkills Awards Temporary Works Supervisor certificate will be awarded to those persons who successfully complete the TWSTC course including the compulsory final examination (72% pass grade). Delegates are also expected to be actively involved throughout the course.

Certification for this course is valid for 5 years. To remain certified in this area, you will need to retake the course before the expiry date.

2017 COURSE DATES

- 12 May
- 7 September

HOW TO BOOK

Book your place by calling our training services team on 0300 304 9080 or email training@bsgltd.co.uk with your enquiry.

COURSE RATES

BSG Members

£215+VAT per delegate

Non-Members

£255+VAT per delegate

Course fees include course materials, CITB certification and lunch. Fee quoted for members' rates includes 15% discount.

NEED A COURSE AT YOUR ORGANISATION?

If you have a group of 6 or more employees requiring training, we can run a Temporary Works Co-ordinator course on a private basis, at a venue of your choice on a date that suits you. We can tailor the course to meet your needs and requirements. Contact us to find out more and get a bespoke quote.

NEW BSG TEMPORARY WORKS AWARENESS TRAINING COURSE (TWATC) (1 DAY)

ABOUT THIS COURSE

This one day course sets out to cover what constitutes temporary works, how they are used, their safety critical importance, common temporary works issues and the temporary works management process. The course will also update delegates on the latest publications and issues relating to temporary works.

WHO IS IT FOR?

This one day course is designed to provide training for those involved in the temporary works process but who are not undertaking the role of the Temporary Works Co-Ordinator or Supervisor. The course is designed for candidates who have limited or no previous knowledge of temporary works.

This course is a temporary works awareness course. It is only concerned with the process of temporary works, and the roles within BS5975. Attendance does not confer competency as a Temporary Works Supervisor or Co-ordinator; this comes from a mixture of education, training and experience and should be judged by an appropriate senior individual, usually referred to as the Designated Individual (DI). Training is considered an essential element of competence.

WHAT WILL YOU LEARN?

The course gives emphasis throughout to the importance of communication, co-ordination, co-operation and competency (the '4Cs'), risk management, safety and business relations. It will help delegates to:

- Understand the need for Temporary Works processes
- Understand the roles of the Temporary Works Co-ordinator, Supervisor and others
- Have knowledge of BS5975 in respect of these roles.



QUALIFICATION

The issue of the CITB CSkills Awards Temporary Works Supervisor certificate will be awarded to those persons who successfully complete the TWSTC course including the compulsory final examination (72% pass grade). Delegates are also expected to be actively involved throughout the course.

Certification for this course is valid for 5 years. To remain certified in this area, you will need to retake the course before the expiry date.

2017 COURSE DATES

- 27 Apr
- 13 Jun
- 8 Sep
- 27 Nov

HOW TO BOOK

Book your place by calling our training services team on **0300 304 9080** or email training@bsgltd.co.uk with your enquiry.

COURSE RATES

BSG Members

£110 +VAT per delegate

Non Members

£140 + VAT per delegate

Course fees include course materials and lunch.

Fee quoted for members' rates includes 15% discount.

GROUP BOOKINGS

If you have a group of 6 or more employees requiring training, we can run this course on a private basis, at a venue of your choice on a date that suits you.

RATES (PER ONE DAY COURSE)

At your premises:

BSG Members—£500+VAT *

Non-Members—£575+VAT*

Plus mileages and overnight accommodation if necessary

At BSG Training Centre:

BSG Members—£550+VAT*

Non-Members—£625+VAT*

*Please note, there is a max of 13 delegates for the course if held on BSG premises and a max of 14 delegates if held at your venue.



'LAST RESORT' MESOTHELIOMA FUND PAYS OUT £84M TO SUFFERERS

More than £84m in compensation has been awarded to asbestos victims or their families since the Diffuse Mesothelioma Payment Scheme (DMPS) was launched in the UK on 6 April 2014, the Department for Work and Pensions has announced.

Updated statistics – which are released every six months – show that the average lump sum payment made through the scheme between April and September 2016 was around £141,000, up from £135,000 in 2015/16.

The DWP describes the scheme as a “last resort” for those who contracted the disease due to negligent exposure to asbestos in the workplace on or after 25 July 2012, and are unable to claim compensation because the employer no longer exists and its insurer is untraceable.

An average of 29 people per month between April and September last year applied to the scheme, with applicants predominantly aged between 65 and 79 when they were diagnosed with mesothelioma.

The vast majority (91%) of applicants in the last six months were male. The DWP said this reflects the professions where there was a high risk of asbestos exposure, including carpenters, plumbers, electricians, dockers, ship builders and metal workers in the 1960s and 70s.

Dependants of people who died from mesothelioma before they could apply to the scheme can also receive payments.

Penny Mordaunt, the minister for disabled people, health and work, said: “It is absolutely right that the government steps in to help people who cannot get the compensation they deserve from their former employers. I want to ensure all who might benefit from this scheme are aware of it.”

The Health and Safety Executive (HSE) has predicted that around 2,500 people a year will die from the disease until 2020 before annual numbers begin to decline.

www.ioshmagazine.com

OCCUPATIONAL HEALTH TRAINING

Due to a highlighted interest expressed in our bi-annual membership survey, we will shortly be delivering an Occupational Health training course.

This course will be useful for anyone who is involved with Occupational Health issues.

This course aims to:

- raise awareness of the potential health risks faced by construction workers concentrating on noise, vibration, stress, dust and musculoskeletal disease
- improve your knowledge of occupational health issues
- teach you how to change attitudes towards health risks at work can benefit the workforce

For more information regarding the Occupational Health training course please contact our training team on T: 030 0304 9080 or E: training@bsgltd.co.uk.



GROUP BOOKINGS FOR TRAINING COURSES

Need a course in a location closer to you? If you have a group of 6 or more employees requiring training, we offer all of our courses on a private basis. Held at a venue of your choice on a date that suits you, we can tailor the course to meet your needs and requirements. Contact us and find out more.

CITB CERTIFICATE EXPIRY

A reminder that for the CITB Site Safety Plus scheme, the refresher course must be attended before the certificate expires. Failure to do this will result in the delegate being required to complete the full course again.

For any queries in relation to this, please contact the training team.



THE TRAINING TEAM

TRAINING MANAGER

Steve Beckwith

TRAINERS

Chris Cooksley

Jonathan Hughes

Alex Hill

TRAINING CO-ORDINATORS

Patricia Huntridge

Catherine Dyke

T: 030 0304 9080 or E: training@bsgltd.co.uk.



BSG ACHIEVES 88% PASS RATE FOR NEBOSH COURSE

BSG is delighted to announce that we achieved a 88% pass rate for our most recent NEBOSH National Construction Certificate course.

Yet again, we have significantly exceeded the national average, last reported as 73%, a testament to our dedicated training team.

The NEBOSH Construction Certificate is cited in the PAS 91: 2013 as evidence of health and safety competence, as required under the CDM (2015) Regulations.

Through this course, we have enabled principal designers and contractors to gain the necessary certified knowledge and skills to comply with the regulations. But also, supervisors, managers and others with health and safety responsibilities have benefited.

During the course, content includes;

- Legal health and safety requirements in construction and their management.
- Identification and control of hazards in construction activities.
- Practical application of construction health and safety.

Our next course commences on the 23rd of August, for further details please contact our training team. T: 030 0304 9080 or E: training@bsgltd.co.uk.



NEW ADDITION TO THE TRAINING TEAM

Alex Hill

Alex may be a familiar face to many as he has been working with the Building Safety Group as a safety advisor for four years before moving across to join the training team!

Alex will be delivering all the courses provided by BSG for the UK construction industry.

Alex began his career in the building industry as a carpenter, followed by 5 years working for Network Rail and London Underground and before moving into safety management.

In his spare time, Alex enjoys spending time with his family, learning foreign languages, lecturing and public speaking.





NEW TRAINING VENUE

We understand that getting to our Bristol office for training can sometimes be difficult. That is why we are pleased to announce that we are running a number of Health and Safety Courses in the **Midlands**. This is in conjunction with our other venues in **Exeter** and **Cardiff**, making it easier for you to attend.

We will be running the following accredited courses;

- Site Managers Site Safety Scheme
- Site Managers Site Safety Scheme Refresher
- Site Supervisors Site Safety Scheme
- Site Supervisors Site Safety Scheme Refresher
- Health and Safety Awareness.

All these courses are running at competitive prices and if you are a BSG member you receive an extra 15% discount (already included in the advertised price on the schedule).

Please visit the training pages on our website www.bsgltd.co.uk/training to download a course schedule, which includes dates and prices, for each venue.

If you are interested and would like to book onto a course, or you feel that you need more information about each course, please visit our website for the full course information sheets www.bsgltd.co.uk/training, or alternatively you can contact our training team by phone **0300 304 9080** or email training@bsgltd.co.uk

TRAINING NEWS

New training courses starting soon...

- CITB Site Management Safety Training Scheme (5 days)
- 5, 12, 19, 26 April & 3 May 2017 (Bristol) & 24, 25, 26, 27, 28 April 2017 (Bristol)
- CITB Site Supervisor Safety Training Scheme (2 days) -
19 & 26 April 2017 (Bristol)
- BSG Temporary Works Awareness Training Course (1 day) – 27 April 2017 (Bristol)
- CITB Health & Safety Awareness Training Course (1 day) –
04 May 2017 (Cardiff)
- Emergency First Aid at Work Training Course (1 day) –
02 May 2017 (Bristol)
- First Aid at Work Training Course (3 days) – 9, 16, 23
May 2017 (Bristol)



BSG PHONE NUMBERS

BSG have updated their phone system, please see the new numbers below:

Training: 0300 304 9080

Accounts: 0300 304 9060

Marketing: 0300 304 9090

Membership/Technical Support: 0300 304 9070

STAY UP TO DATE WITH BSG NEWS

BSG News keeps you up to date with industry health and safety news. Subscribe to our BSG News e-newsletter on the newsletter page of our website.