



Your partners in health, safety and environmental welfare

### What we offer

- Occupational Health Services
- Regular Site Inspections
- Site Inspection Reports
- Non-Compliance Reporting
- Accident Reporting
- CDM Compliancy
- Risk Management Tools
- Annual Health Check
- Accident Investigation
- Training Courses
- SSIP Assistance
- Member Helpline
- Toolbox Talks
- Fire Risk Assessments
- Health and Safety Audits
- Annual Office Inspections
- Environmental advice
- UK Coverage
- Online Accident Statistics
- Dedicated Safety Advisers

## CITB Temporary Works Co-ordinator (TWCTC) (2 days)



Approved Training Organisation Status

This two day course is designed to assist those on site who have responsibility for managing all forms of temporary works. It is also designed to give confidence to senior management and those who engage contractors that they have a recognised standard of knowledge.

Situations involving complex temporary works may occur on small as well as larger sites hence understanding the essentials of good safety risk management, as outlined in BS5975, is relevant for projects of all sizes. This course will give the delegate thorough knowledge of the Temporary Works Co-ordinator role however this does not alone make a delegate competent, as this requires other attributes e.g. experience.

## Who is it for?

Delivered across two days, this course is ideal for anyone who has been considered for appointment as a Temporary Works Co-ordinator/Supervisor and wishes to progress to the next professional level. It is also of interest to others involved in the temporary works co-ordination process including:

- Site and project managers
- Designers and supervisors
- Consultants and contractors

## Course Pre-requisite

Learners have ideally achieved a standard such as SSSTS or SMSTS, this is not mandatory, but learners with these achievements will benefit from having this knowledge before attending the course.

Learners are advised to complete the Temporary works awareness eLearning provided by CITB, which is free to access [here](#).



## What you will learn

- The needs and processes for temporary works co-ordination
- The duties of the TWC
- The roles of others involved in temporary works projects
- The need for temporary works policy and legal aspects
- The detail of BS5975 and the procedural controls described in the code

## Course dates 2024

Classroom based:

- |               |               |               |
|---------------|---------------|---------------|
| • 12 & 13 Feb | • 18 & 19 Jun | • 15 & 16 Oct |
| • 19 & 20 Mar | • 22 & 23 Jul | • 18 & 19 Nov |
| • 15 & 16 Apr | • 27 & 28 Aug | • 10 & 11 Dec |
| • 13 & 14 May | • 16 & 17 Sep |               |

Remote learning:

- |               |               |
|---------------|---------------|
| • 23 & 24 Jan | • 21 & 22 Oct |
| • 19 & 20 Feb | • 26 & 27 Nov |
| • 24 & 25 Jun |               |

## What is expected of you

Learners are expected to have a working knowledge of the following legislation:

- Health and Safety at Work etc. Act 1974
- Management of Health and Safety at Work Regulations 1999
- Corporate Manslaughter and Corporate Homicide Act 2007
- Construction (Design and Management) Regulations (CDM) 2015
- Provision and Use of Work Equipment Regulations 1998
- Lifting Operations and Lifting Equipment Regulations 1998
- The Personal Protective Equipment Regulations 1992
- The Manual Handling Operations Regulations 1992
- The Work at Height Regulations 2005.

A key issue for temporary works is health and safety, so learners need to be prepared to discuss how health and safety legislation is relevant to temporary works, as well as which Approved Codes of Practice (ACOPs) and guidance notes may assist or contribute to safe practices in temporary works.

Learners need to be prepared to discuss and explore all the core health and safety factors that are integrated into temporary works processes at all stages of a project, from initiation to closure. They will need to have working knowledge of all associated legislation, specifically the Construction (Design and Management) Regulations 2015 in terms of its intention and compliance. Learners must also have a thorough understanding of health and safety principles and understand the importance of risk management, design considerations, inspection and testing and recording and monitoring requirements.

## Remote learning requirements

This course will be run using the Zoom platform. Minimum requirements:

- Clear video and audio quality, to clearly see and hear the course content from your trainer.
- Download Zoom onto your computer or smartphone.
- Must be able to have a two-way communication, to ensure that courses remain interactive for you to ask questions.
- Must have a webcam, to provide evidence of identity and always be visible throughout the duration.
- A microphone is needed, to participate during the course and answer all examination questions.
- For all courses you will need at least two of the following so that you can be visible whilst completing the online end course exam – smart phone, laptop, tablet/iPad, desktop computer.
- Delegates working in the same room must follow social distancing guidelines
- Use the following link for course joining instructions:  
<https://support.zoom.us/hc/en-us/articles/206175806>

## Qualification

The TWCTC is a two-day course designed to be completed over two consecutive days. Learners must attend both days, complete the four mandatory exercises, pass the trainer review and pass the end-of-course assessment (15 hours learning plus breaks) to be eligible for certification.

Successful candidates will be awarded the Site Safety Plus CITB Temporary Works Co-ordinator Training course Certificate (TWCTC). This certificate will remain valid for 5 years.



## About BSG

The Building Safety Group (BSG) is a not-for-profit organisation which specialises in providing Health, Safety and Environmental consultancy and training for the construction industry. BSG has over 800 members operating across 3500 workplaces throughout the UK.

We conduct over 20,000 site inspections every year and train more than 10,000 construction workers.

## What our clients say about us

*"Excellent Instruction and very clearly conveyed."*

**Southside Scaffolding Limited**

*"BSG are clearly experts in Health and Safety training for the construction industry."*

**CTS**

*"As I was pretty new to the role, my knowledge was limited but after taking the BSG course I feel very confident I will be able to positively move on in my position. I have learnt a massive amount."*

**Prodeck Fixing Ltd**

*"I learnt a lot about disciplines I previously knew nothing about. Learnt new regs and reinforced my previous knowledge."*

**Mirage Interiors**

## Need a course at your organisation?

If you have a group of 10 or more employees requiring training, we can run courses on a private basis, on a date that suits you. We can tailor the course to meet your needs and requirements. Contact us to find out more and get a bespoke quote.

## How to book

Book your place by calling our Training Services Team on 0300 304 9080 or email [Training@BSGlimited.co.uk](mailto:Training@BSGlimited.co.uk) with your enquiry.

## Course Rates

<b>Classroom</b>	<b>Rate</b>	<b>Remote</b>	<b>Rate</b>
BSG Members	£370+VAT*	BSG Members	£350+VAT*
Non- Members	£465+VAT*	Non- Members	£440+VAT*

Course fees include course materials and CITB certification.



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